



Canterbury Museum Trust B meeting - Open

Canterbury Museum
Monday, 8 September 2025 at 2:00 pm
85B Shands Road, Hornby, Christchurch

Agenda

1. Welcome

2. Karakia Timatanga

3. Apologies

3.1. Apologies received:

3.2. RECOMMENDATION: That the apologies be received.

4. Conflicts of Interest and Updates of Members' Interests Register

4.1. Members' Interests Register

5. Confirmation of the Minutes of the Previous Meeting

5.1. Minutes of the meeting held 11 August 2025

5.2. RECOMMENDATION: That the minutes of the Canterbury Museum Trust Board meeting held 11 August 2025 be adopted as a true and correct record.

5.3. Matters Arising

6. Health, Safety and Wellbeing

6.1. Report on Health, Safety and Wellbeing for August 2025 by Stephen Pennruscoe, Head of Public Engagement, dated 1 September 2025

6.2. RECOMMENDATION: That the report be received.

7. Correspondence

7.1. Selwyn District Council Board Appointment

7.2. RECOMMENDATION: That the correspondence be received.

7.3. Signing of Declaration

8. Audit and Risk Committee

8.1. Draft unconfirmed minutes of the Audit and Risk Committee meeting held 3 September 2025 (to be tabled)

8.2. RECOMMENDATION: That the draft unconfirmed minutes of the Audit and Risk Committee meeting held 3 September 2025 be received.

9. Redevelopment Project Control Group

- 9.1.** Draft unconfirmed minutes of the Redevelopment Project Control Group Meeting held 28 August 2025
- 9.2.** RECOMMENDATION: That the draft unconfirmed minutes of the Redevelopment Project Control Group meeting held 28 August 2025 be received.
- 9.3.** Canterbury Museum Redevelopment Project Report by Lynell Bell dated 25 August 2025
- 9.4.** RECOMMENDATION: That the report be received.

10. Ōhākī o Ngā Tīpuna

- 10.1.** Minutes (Open) of the Ōhākī o Ngā Tīpuna Board meeting held on Thursday 7 August 2025
- 10.2.** RECOMMENDATION: That the minutes (Open) from the Ōhākī o Ngā Tīpuna meeting held 7 August 2025 be received.

11. Finance

- 11.1.** Creditors report for July 2025
- 11.2.** RECOMMENDATION: That the creditors for July 2025 be approved.
- 11.3.** Report on Financial Statements for the year ended 30 June 2025 by Nigel Tecofsky, Financial Controller dated 22 August 2025
- 11.4.** RECOMMENDATION: That the financial statements for the year ended 30 June 2025 be approved.

12. Governance Review

- 12.1.** Governance Action Plan
- 12.2.** RECOMMENDATION: That the Board adopt the Governance Action Plan and provide any guidance required to staff to shape implementation.

13. Into Committee

- 13.1.** Motion to Exclude the Public
- 13.2.** RECOMMENDATION: That the public be excluded from the following parts of the meeting [as per wording set out in Agenda Item 13.1]