

application to reproduce images from Canterbury Museum's collection



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Date ordered _____

Payment Type
(Please circle) Cash Cheque Credit Card

Credit Card Type _____

Credit Card Number _____

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Expiry Date _____

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Intended use of Images:
Please give full details, eg book title, chapter illustration, book cover illustration, advertising, public display, decoration in business premises, family history, research

Declaration
I am aware of and accept the conditions laid down in the *Conditions of Reproduction* (below). I agree to use the images listed specifically for the purpose(s) declared above, and I will pay processing charges and reproduction fees as required. A copy of any publication using Canterbury Museum images will be forwarded to the Museum.

Signed _____ **Date** _____

Items Ordered:

Description/File heading	Reference #	Digital Scans (CD)		Unit Price	Repro-duction Fee	Total
		Col.	B/W			
					Subtotal	
					Postage	
					Misc	
					Total	

OFFICE USE ONLY

Order# _____

Phoned _____ Invoice _____

Post _____ Courier

Please Turn over for extra ordering fields.

[illegible]

image purchase price

If Canterbury Museum already holds a digital image, the cost for supplying this image is \$20.00.

image production fee

If Canterbury Museum does not already hold a digital image, the cost for producing and supplying one is \$50.00.

commercial reproduction fees

If your intended use of the purchased image is commercial in nature, the following fees will apply

Format	New Zealand rights	Worldwide rights
Decoration or display at a single location, e.g. public areas, shops, offices, cafes.	\$20.00	\$20.00
Published material, e.g. books, periodicals, newspapers (not including covers)	\$40.00	\$100.00
Television, video, film or electronic reproduction excluding news items in television broadcasts (no charge) and advertising use (see below).	\$50.00	\$200.00
Items for retail sale, e.g. postcards, greeting cards, Christmas cards, calendars, reproduction art prints, place-mats, tea towels.	5% of the recommended retail price for the total print run.	
Advertising and publicity e.g. labels, packaging, posters, book covers, stamps, corporate annual reports, television or film advertising.	\$250.00	\$750.00

Conditions of reproduction

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The Museum does not provide negatives.

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