



Canterbury Museum Trust Board – Open Meeting

14 October 2024, 2:00 pm
85B Shands Road, Hornby, Christchurch

Agenda

1. Welcome

2. Apologies

- 2.1. Apologies received:
- 2.2. RECOMMENDATION: That the apologies be received.

3. Conflicts of Interest and Updates of Members' Interests Register

- 3.1. Members' Interests Register

4. Confirmation of the Minutes of Previous Meeting held on 9 September 2024

- 4.1. Minutes of the meeting held 9 September 2024
- 4.2. RECOMMENDATION: That the minutes of the Canterbury Museum Trust Board meeting held 9 September be adopted as a true and correct record.
- 4.3. Matters arising

5. Health, Safety and Wellbeing for September 2024

- 5.1. Report on Health, Safety and Wellbeing for September 2024 by Cam Finlayson, Head of Operations, dated 1 October 2024
- 5.2. RECOMMENDATION: That the report on Health, Safety and Wellbeing fore September 2024 be received.

6. Finance

- 6.1. Creditors for August 2024
- 6.2. RECOMMENDATION: That the creditors for August 2024 be approved.

7. Policies and Procedures

- 7.1. Report on Procedures for Accessibility and Education & Public Programmes by Cam Finlayson, Head of Operations, dated 18 September 2024

7.2. Accessibility Policy and Procedures (tracked changes)

7.3. Education & Public Programmes Policy and Procedures (tracked changes)

7.4. RECOMMENDATION: That the report be received, and the amended Accessibility and Education & Public Programmes Procedures be noted.

8. Into Committee

8.1. Motion to Exclude the Public

8.2. RECOMMENDATION: That the public be excluded from the following parts of the meeting [as per wording set out in Agenda Item 12.1]