



CMTB meeting - Open

Canterbury Museum

Monday, August 11, 2025 at 2:00 PM NZST to Monday, August 11, 2025 at 5:00 PM NZST

85B Shands Road, Hornby, Christchurch

Agenda

1. Welcome

2. Karakia Timatanga

3. Apologies

3.1. Apologies received:

3.2. RECOMMENDATION: That the apologies be received.

4. Conflicts of Interest and Updates of Members' Interests Register

4.1. Members' Interests Register

5. Confirmation of the Minutes of the Previous Meeting

5.1. Minutes of the meeting held 14 July 2025

5.2. RECOMMENDATION: That the minutes of the Canterbury Museum Trust Board meeting held 14 July 2025 be adopted as a true and correct record.

5.3. Matters Arising

6. Health, Safety and Wellbeing

6.1. Report on Health, Safety and Wellbeing for July 2025 by Sarah Murray, Acting Head of Operations, dated 1 August 2025

6.2. RECOMMENDATION: That the report be received.

7. Investment Committee

7.1. Draft unconfirmed minutes of the Investment Committee meeting held 6 August 2025 (to be tabled)

7.2. RECOMMENDATION: That the draft unconfirmed minutes of the Investment Committee meeting held 6 August 2025 be received.

8. Redevelopment Project Control Group

8.1. Draft unconfirmed minutes of the Redevelopment Project Control Group Meeting held 31 July 2025

8.2. RECOMMENDATION: That the draft unconfirmed minutes of the Redevelopment Project Control Group meeting held 31 July 2025 be received.

8.3. Canterbury Museum Redevelopment Project Report

8.4. RECOMMENDATION: That the report be received.

9. Finance

9.1. Creditors report for June 2025

9.2. RECOMMENDATION: That the creditors for June 2025 be approved.

10. Quarterly Reports

10.1. Quarterly Report on New Visitor Experience (NVE) for April to June 2025, from Lynell Bell, Head of Projects and Strategy Delivery dated 18 July 2025

10.2. RECOMMENDATION: That the NVE Quarterly Report for Quarter 4 2025 be received.

10.3. Quarterly Report on Fundraising and Development for April to June 2025, from Andrea Webley, Fundraising and Development Manager, dated 1 August 2025

10.4. RECOMMENDATION: That the Fundraising Quarterly Report for Quarter 4 2025 be received.

10.5. Quarterly Report from the Tumuaki | Director for April to June 2025

10.6. RECOMMENDATION: That the Quarterly Report for April to June 2025 from the Tumuaki | Director be received.

11. Haast Article

11.1. Report on research into Museum founder Julius von Haast's past, from Neil Phillips, Curatorial Manager dated 31 July 2025

11.2. RECOMMENDATION: That the report be received.

12. Redevelopment Communications

12.1. Presentation on Redevelopment Communications from Charlie Gates, Senior Communications & Marketing Adviser and Stephen Pennruscoe, Head of Public Engagement

12.2. RECOMMENDATION: That the report be received.

13. Employment Committee

13.1. Employment Committee Minutes of the meeting held 9 June 2025

13.2. RECOMMENDATION: That the draft unconfirmed minutes of the Employment Committee meeting held 9 June 2025 be received.

14. Into Committee

14.1. Motion to Exclude the Public

14.2. RECOMMENDATION: That the public be excluded from the following parts of the meeting [as per wording set out in Agenda Item 14.1]