



CMTB meeting - Open

Canterbury Museum
Monday, December 8, 2025 at 2:00 PM
85B Shands Road, Hornby, Christchurch

Agenda

1. Welcome

2. Karakia Timatanga

3. Apologies

3.1. Apologies received: David Ayers (leave of absence 5 December 2025 - 14 January 2026)

3.1.1. RECOMMENDATION: That the apologies be received.

4. Conflicts of Interest and Updates of Members' Interests Register

4.1. Members' Interests Register

5. Confirmation of the Minutes of the Previous Meeting

5.1. Minutes of the meeting held 10 November 2025

5.1.1. RECOMMENDATION: That the minutes of the Canterbury Museum Trust Board meeting held 10 November 2025 be adopted as a true and correct record.

5.2. Matters Arising

6. Health, Safety and Wellbeing

6.1. Report on Health, Safety and Wellbeing for November 2025 by Stephen Penruscoe, Head of Public Engagement, dated 1 December 2025

6.1.1. RECOMMENDATION: That the report be received.

7. Redevelopment Project Control Group

7.1. The draft unconfirmed minutes of the Redevelopment Project Control Group Meeting held 27 November 2025

7.1.1. RECOMMENDATION: That the draft unconfirmed minutes of the Redevelopment Project Control Group meeting held 27 November 2025 be received.

7.2. Report on Canterbury Museum Redevelopment Project by Lynell Bell dated 26 November 2025

7.2.1. RECOMMENDATION: That the report be received.

8. Finance

8.1. Creditors report for October 2025

8.1.1. RECOMMENDATION: That the creditors for October 2025 be approved.

9. Independent Governance Review

9.1. Report updating Governance Review Implementation by Sarah Murray, Upoko Kohinga Rangahau | Head of Collections and Research, Tumuaki Tuarua | Deputy Director, dated 26 November 2025

9.1.1. RECOMMENDATION: That the Board receive this report, note the progress made, and provide any guidance required to support the next phase of implementation.

10. Correspondence

10.1. Appointments to the Board

10.1.1. Letter of appointment Canterbury Pilgrims & Early Settlers Association Inc., dated 7 October 2025

10.1.2. Letter of appointment Selwyn District Council, dated 12 November 2025

10.1.3. Letter of appointment Waimakariri District Council, dated 21 November 2025

10.1.4. Letter of appointment University of Canterbury, dated 24 November 2025

10.1.5. Notice of appointment Royal Society of New Zealand Canterbury branch, dated 26 November 2025

10.1.6. Notice of appointment Hurunui District Council, dated 28 November 2025

10.2. RECOMMENDATION: That the correspondence be received.

11. General Business

11.1. 2026 CMTB Schedule of Meetings

12. Into Committee

12.1. Motion to Exclude the Public

12.2. RECOMMENDATION: That the public be excluded from the following parts of the meeting [as per wording set out in Agenda Item 12.1]