



Canterbury Museum Trust Board meeting - Open

Canterbury Museum
Monday, November 10, 2025 at 2:00 PM
85B Shands Road, Hornby, Christchurch

Agenda

1. Welcome

2. Karakia Timatanga

3. Apologies

3.1. Apologies received:

3.2. RECOMMENDATION: That the apologies be received.

4. Conflicts of Interest and Updates of Members' Interests Register

4.1. Members' Interests Register

5. Confirmation of the Minutes of the Previous Meeting

5.1. Minutes of the meeting held 13 October 2025

5.2. RECOMMENDATION: That the minutes of the Canterbury Museum Trust Board meeting held 13 October 2025 be adopted as a true and correct record.

5.3. Matters Arising

6. Health, Safety and Wellbeing

6.1. Report on Health, Safety and Wellbeing for October 2025 by Stephen Penruscoe, Head of Public Engagement, dated 3 November 2025

6.2. RECOMMENDATION: That the report be received.

7. Finance

7.1. Creditors report for September 2025

7.2. RECOMMENDATION: That the creditors for September 2025 be approved.

7.3. Report on Financial Statements for the three months ended 30 September 2025

7.4. RECOMMENDATION: That the financial statements for the three months ended 30 September 2025 be approved.

8. Quarterly Reports

- 8.1.** Quarterly Report on Fundraising and Development for July to September 2025, by Andrea Webley, Fundraising and Development Manager
- 8.2.** RECOMMENDATION: That the report be received.
- 8.3.** Quarterly Report on New Visitor Experience for July to September 2025, by Lynell Bell, Head of Projects and Strategy Delivery
- 8.4.** RECOMMENDATION: That the report be received.
- 8.5.** Quarterly Report from the Director for July to September 2025, by Anthony Wright, Tumuaki Matua | Director
- 8.6.** RECOMMENDATION: That the Tumuaki Matua | Director's quarterly report be received.

9. Audit and Risk

- 9.1.** The draft unconfirmed minutes of the Audit and Risk Committee meeting held 7 November 2025 - to be tabled
- 9.2.** RECOMMENDATION: That the tabled draft unconfirmed minutes of the Audit and Risk Committee meeting held 7 November 2025 be received.

10. Investment Committee

- 10.1.** The draft unconfirmed minutes of the Investment Committee meeting held 5 November 2025 - to be tabled
- 10.2.** RECOMMENDATION: That the tabled draft unconfirmed minutes of the Investment Committee meeting held 5 November be received.

11. Redevelopment Project Control Group

- 11.1.** The draft unconfirmed minutes of the Redevelopment Project Control Group Meeting held 29 October 2025
- 11.2.** RECOMMENDATION: That the draft unconfirmed minutes of the Redevelopment Project Control Group meeting held 29 October 2025 be received.
- 11.3.** Report on Canterbury Museum Project Control Group by Lynell Bell dated 26 October 2025
- 11.4.** RECOMMENDATION: That the report be received.

12. Into Committee

- 12.1.** Motion to Exclude the Public
- 12.2.** RECOMMENDATION: That the public be excluded from the following parts of the meeting [as per wording set out in Agenda Item 12.1]