



CMTB meeting - Open

Canterbury Museum
Monday, April 13, 2026 at 2:00 PM
85B Shands Road, Hornby, Christchurch

Agenda

1. Welcome

2. Karakia Timatanga

3. Apologies

3.1. RECOMMENDATION: That the apologies be received.

4. Statutory Declarations

4.1. Form of Declaration (all appointees; a personalised copy on letterhead will be provided at the meeting)

5. Conflicts of Interest and Updates of Members' Interests Register

5.1. Members' Interests Register

6. Confirmation of the Minutes of the Previous Meeting

6.1. Minutes of the meeting held 9 March 2026

6.1.1. RECOMMENDATION: That the minutes of the Canterbury Museum Trust Board meeting held 9 March 2026 be adopted as a true and correct record.

6.2. Matters Arising

6.2.1. Board Terms of Reference included Project Cost Consultant in the Redevelopment PCG member list, should have been deleted as it is clear below that the QS is included as a non-voting member.

6.2.1.1. RECOMMENDATION: That the Board confirm the change.

7. Health, Safety and Wellbeing

7.1. Report on Health, Safety and Wellbeing for March 2026 by Stephen Pennruscoe, Head of Public Engagement, dated 1 April 2026

7.1.1. RECOMMENDATION: That the report be received.

8. Redevelopment Project Control Group

8.1. The draft unconfirmed minutes of the Redevelopment Project Control Group Meeting held 2 April 2026

8.1.1. RECOMMENDATION: That the draft unconfirmed minutes of the Redevelopment Project Control Group meeting held 2 April 2026 be received.

8.2. Summary report on Canterbury Museum Redevelopment Project for March by Lynell Bell, Upoko Whakawhanake Kaupapa | Head of People & Project Delivery, dated 24 March 2026

8.2.1. RECOMMENDATION: That the report be received.

9. New Technology and People & Capability Strategies

9.1. Report on New Strategies by Eion Robb, Head of Technology | Upoko Hangarau, and Lynell Bell, Head of People & Project Delivery | Upoko Whakawhanake Raukaha, dated 27 March 2026

9.1.1. RECOMMENDATION: That the Board receives and adopts the Technology Strategy and People & Capability Strategy.

10. AI Policy

10.1. Report on Creation of AI Policy & Procedures for Canterbury Museum by Eion Robb, head of Technology | Upoko Hangarau, dated 27 March 2026

10.1.1. RECOMMENDATION: That the report be received, the AI Policy be adopted, and the Procedures by which the Policy will be implemented be noted.

11. Memo to the Board Significant Acquisition Approval

11.1. Request to approve acquisition of a significant human history collection as an exception to the KPI 3.1 limit and processing time from Frances Husband, Kairauhi Tuarua | Associate Curator Human History, dated 26 March 2026

11.1.1. RECOMMENDATION: That the Canterbury Museum Trust Board approves an exception to the annual new acquisitions cap of 750 objects so that this significant human history collection can be acquired and catalogued in the 2026/2027 reporting year.

12. General Business

13. Into Committee

13.1. Motion to Exclude the Public

13.2. RECOMMENDATION: That the public be excluded from the following parts of the meeting [as per wording set out in Agenda Item 13.1]